

## INSTRUCTIONS FOR SUBMITTING APPLICATIONS

Apply Online at: <u>http://HPMapp.com</u>, which stands for <u>H</u>eritage <u>P</u>roperty <u>M</u>anagement <u>App</u>lication.

- Separate applications must be filled out for each applicant 18 years of age and over.
- Application fee of \$67 must be paid online and for each applicant at time of application.

\*\*\*Applications are marked incomplete until each individual applicant fills out this paperwork completely.

\*If your application is being submitted after 5:00 PM on Friday or during a holiday, you may not receive a response until Monday at 12:00 PM, or in the case of holidays, on the following business day.

## **Agent's Office Information:**

Alexandra Christman, CPM Office (210) 477-4862 Manager@HeritagePMSA.com